

MANAGEMENT STUDIES DEPARTMENT

Morning Programmes Frequently Asked Questions

Management Studies Department is offering only two degree programmes in Morning

1. MBA
2. BSc (Hons.) Applied Management

Given the new higher education requirements, the two year bachelor's degree is being phased out. To help you come on par with a four years bachelor's degree MSD offers BSc (Hons.) Applied Management with an applied focus, this degree programme upon graduation will enable you pursue a professional career. It will also entitle you to apply for a Master's degree programme at MSD or abroad.

Following are some of the general concerns students have regarding admissions at MSD, GCU.

1- What are the admission requirements for MBA at Management Studies Department (MSD)?

The candidate requires:

- A Bachelor's Degree with minimum 16 years of education (any subject combination) or a Master's degree in any subject from an HEC recognized University/College, with at least 50% marks.
- A satisfactory GCUMAT or GMAT score.
- The candidates short listed after GCUMAT will be called for an interview with the admissions committee.

2- What are the requirements for admission to BSc (Hons.) Applied Management at MSD?

The candidate requires:

- A 2 years Bachelor's degree with second division (any subject combination) from an HEC recognized University/College/Institution.
- A satisfactory GCUMAT score.
- The candidates short listed after GCUMAT will be called for an interview with the admissions committee.

3- From where do I get the Prospectus and application form?

Prospectus, MBA/ BSc (Hons.) Applied Management Admission Form and GCUMAT Registration Form with instructions can be downloaded from http://www.gcumsd.edu.pk/html/msd_downloads.htm OR you can obtain a print version from MSD,GCU office.

4- What are the steps in applying for admission at MSD?

- i- Download/obtain the relevant Forms from the GCU MSD website (http://www.gcumsd.edu.pk/html/msd_downloads.htm) or MSD office
- ii- Fill the above forms (MBA/ BSc (Hons.) Applied Management Admission Form, GCUMAT Registration Form)
- iii- Obtain the reference letters.

- iv- Attach bank drafts:
 - a- Application processing fee Rs.500/-
 - b- GCUMAT application fee Rs.1000/- (not required if you have GMAT score)
- iv- Courier the above documents to:

**Admissions Office
 Management Studies Department (MSD)
 G.C. University
 Lower Mall, Lahore
 Ph: +92 42 9213351, 9213569**

5- What is the duration of the BSc (Hons.) Applied Management programme?

The programme is spread over a period of two years, including a six months, work-based learning term. The programme builds on previous 2 year bachelor's degree.

6- Are the credits earned in BSc (Hons.) Applied Management at MSD transferable to other Universities/ Institutions?

The credits earned at MSD are transferable to other Universities/ institutions. This depends upon the institution.

7- Does MSD accept credits earned at other Universities / Institutions for BSc (Hons.) Applied Management?

The credits earned at other Universities/ Institutions are transferable to BSc (Hons.) Applied Management program of MSD, provided you have completed two years of full time education. You must complete at least 2 years of full time education at MSD to qualify for this degree.

8- What is the admissions schedule?

Activity	Date
Admissions Open	10 th May 2009
Applications deadline	30 th June 2009
GCUMAT	5 th July 2009
Display of list of candidates short listed for interview	7 th July 2009
Interviews starting from	9 th July 2009
Display of Merit List I	21 st July 2009
Submission of Dues	22 nd July – 28 th July 2009
Induction Program Starts	17 th August 2009
Start of 1 st Semester	1 st September 2009

9- What is the format for GCUMAT?

The format selected for GCUMAT is similar to the GMAT except for the essay portion. For the purpose of preparation any material selected for GMAT is advisable. GCUMAT is a paper based test.

10- Any preference given to GCUMAT holders vs. GMAT holders or Vice Versa?

Both GMAT and GCUMAT are equally acceptable as they both serve the purpose of an entry test to MSD GCU MBA.

11- How to register for GMAT?

Go to [http:// www.mba.com](http://www.mba.com) and follow the instructions to register for GMAT.

12- What is the institutional code of GCU MSD for receiving GMAT Scores?

GMAT test score receiving code is 7074.

13- What is the Minimum GMAT/GCUMAT score required?

There is no preset requirement for minimum GMAT/GCUMAT score.

14- Is there any preference given to GCU Students for admission at MSD?

All the candidates applying for admission will be judged solely on their qualifications and abilities.

15- Are there any quotas allocated to any region or particular groups of individuals?

The department does not maintain any policy to grant admission to candidates on the basis of quota related to a particular region or demography. Furthermore, no preference is given on the basis of kinship, NCC or any other privilege during the admission process.

16- What is the fee structure for the MBA (2009-2011)?

The total fee for the programme over two years is approximately **Rs. 235,000** which will be payable in installments, each installment due before the start of a semester. The fee includes admission fee, development fee, library deposit and tuition fee for the semester.

The MBA programme includes a compulsory international term in the second year of the programme. The total cost of the term including air-fare would be approximately **USD 1500**. However, no student would be dropped out of the programme because of his or her inability to afford the international term as alternate arrangements such as low cost loans are in process.

17- What is the fee structure for the BSc (Hons.) Applied Management (2009-2011)?

The total fee for the programme over two years is approximately **Rs175, 270** which will be payable in installments, each installment due before the start of a semester. The fee includes admission fee, development fee, library deposit and tuition fee for the semester

18- Does MSD provide any financial assistance to deserving students?

University has certain financial assistance programmes in the form of scholarships, which are allocated to each of the post graduate departments. The students fulfilling the requirements are selected by the department, the registrar's office or the financial assistance committee as the case may be. Financial assistance cannot be guaranteed to any candidate unless he/she is a student and is eligible for the financial assistance available at that point in time.

19- Are there any course exemptions given to candidates?

The department does not allow any course exemption to any candidate/student who holds any extra qualification or certificates of management related course from any institution. Each student has to qualify programmes in full, which requires qualifying all the courses being offered in the programme.

20- Is there any option to get admission on self-financing basis?

The department is a self supporting department and is primarily run on self financing basis.

21- Can students from outside Lahore obtain accommodation in the Hostel?

The application form provides the candidates the option to mention if he/she requires hostel accommodation. The hostel accommodation is based on the merit policy adopted by the Hostel Administration. Please note that there is limited hostel accommodation available.

22- How frequently does the admission take place?

Admissions for the programmes are currently offered once a year.

23- Is MSD offering any other bachelor's degree programme i.e., BBA or B.com?

The department offers Graduate, post graduate and post experience management degree programmes which are BSc (Hons.) Applied Management, MBA and EMBA.

24- Who can write the reference letter?

There are two reference letters enclosed in the application pack. Reference Letter1 (Academic) has to be filled by one of the candidate's teacher. Reference Letter 2 (Professional) has to be filled by a professional i.e. a person who holds a significant managerial responsibility in any Organization. He or she could be an Industry Captain, a Senior Government Official, or a college Principal etc.

**Application form will not be accepted without reference letters 1 & 2
duly filled**

WE WISH YOU GOOD LUCK WITH THE ADMISSION PROCESS!